



CMCEF National Seminar Program

SMALL PROJECTS MANAGEMENT

Calgary and Edmonton, AB

Presented by MCA Alberta

BUILDING TOMORROW'S CONSTRUCTION LEADERS TODAY

Small Projects Management

Instructor: *Mr. Ron Coleman*

The Canadian Mechanical Contracting Education Foundation (CMCEF) in partnership with MCA Alberta is pleased to present the seminar **Small Projects Management**.

It's one thing to run big mechanical contracts, but how about those \$5,000 to \$100,000 projects?

Why do they so often prove to be so challenging? In this program you will develop strategies which can be applied immediately to professionally manage these projects, and make money at the same time!

By developing a series of today's most effective business tools, actions and checklists that will immediately increase the profitability of these

projects and make your customers much happier. This is a very interactive workshop where your ideas are recorded and put into a report sent to all participants. This program is all about identifying issues and developing solutions. Your company will make more money, have much less stress, lower staff turnover, have happier customers and happier suppliers.

This is the second Ron Coleman seminar that I have attended. I implemented some of his ideas from the first seminar and they worked so I will definitely be implementing some of the ideas that I learned today. ~anonymous



Calgary, AB – February 15, 2012
Location TBA
8:30 AM – 4:30 PM

Edmonton, AB – February 16, 2012
Location TBA
8:30 AM – 4:30 PM





Small Projects Management

WHEN...

- Calgary, AB
February 15, 2012
Location TBA
- Edmonton, AB
February 16, 2012
Location TBA
8:30am – 4:30pm

The **Canadian Mechanical Contracting Education Foundation (CMCEF)** proudly presents this exclusive seminar on **Small Projects Management**.

What Will You Learn?

This program was developed by having brain storming sessions with contractors involved in projects under \$60,000. All areas of the projects from the contractors’ perspective were represented in gathering the data. Contractors from a variety of North American locations provided the input.

Do you want to know what

<input checked="" type="checkbox"/> Senior managers	<input checked="" type="checkbox"/> Project managers
<input checked="" type="checkbox"/> Estimators	<input checked="" type="checkbox"/> Supervisors
<input checked="" type="checkbox"/> Sales people	<input checked="" type="checkbox"/> Dispatch
<input checked="" type="checkbox"/> Accounting	<input checked="" type="checkbox"/> Technicians

COST...

Registration Fee - \$ 465 (+GST)
CMCEF Member - \$ 420 (+GST)

PAYMENT...

Visa, MC, Amex
Invoicing for Members Only

FAX REGISTRATION:

Please fax your registration to
(613) 235-2793
OR by Email – tania@cmcef.org

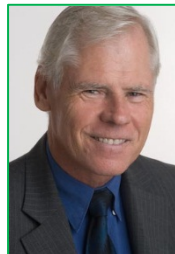
think about what works and doesn’t work? And how to make the process work better?

Be aware of the 8 key issues that have been identified as the “make or break” elements of these small projects. Develop processes for ensuring that your company has the right processes in place to maximize your return. This is a very interactive workshop where your ideas are recorded and put into a report sent to all participants. In addition you will develop your Plan of Action for managing these projects from conception to completion. This program is all about identifying issues and developing solutions specifically for your business. Your company will make more money; have much less stress, lower staff turnover, happier customers and happier suppliers.

PLEASE NOTE...

Seating is limited & registration cannot be processed without payment. A continental breakfast and a lunch are included with your fee.

Who Is The Presenter?



Over the past 25 years, through his accounting, consulting and professional speaking **Ron Coleman** has been able to use his **Power of Influence** to help numerous contractors make much greater profits by helping them work smarter, not harder. Once they realize that the top 25% of trade contractors generate profits in **excess of 10% of sales** they are eager to know how they too can join this elite group. Ron is a professional accountant, a certified management consultant. He is a past chair of The Richmond Hospital (\$60 Million budget); Inaugural chair of the Spirit of BC, Richmond, an ambassador to the 2010 Vancouver Olympics. He has written seven Gold Seal Programs and 4 one-day business management. He also conducts an annual financial survey of Canadian mechanical contractors each year and will be happy to share some very important statistics about your industry which, believe it or not, will likely knock your socks off!

Registration Information:

Registration Fee (\$460 + GST)

CMCEF Member (\$410 + GST)

Company Name: _____ Contact: _____
 Address: _____ City: _____ Province: _____ Postal: _____
 Phone: _____ Fax: _____ eMail: _____
 Attendee 1: _____ Amount (+ GST): _____
 Attendee 2: _____ Less 10% - Amount (+ GST): _____
 Attendee 3: _____ Less 10% - Amount (+ GST): _____

Method of Payment:



Invoice (Members Only)



Card Number: _____ Expiration: _____

Cardholder Name: _____ Signature: _____